

GRANTS MANAGEMENT AND ADMINISTRATION

BUSINESS UNIT: NICD
DISCIPLINE: CENTRE FOR HIV AND STIs
LOCATION: SANDRINGHAM
POSITION: MEDICAL TECHNOLOGIST (FIXED TERM CONTRACT: 12 MONTHS)
PAY GRADE: LEVEL 1 (MT1)
REFERENCE NUMBER: NICDCDC0719/001-01

Perform all duties pertaining to all routine activities (HIV surveillance, HIV rapid test post market surveillance, project-related testing) of the Sero-Molecular section for the Centre for HIV and STIs

Key Job Responsibilities

Operational efficiency of laboratory

- Receive and prepare all samples for analysis and carry out all testing procedures in accordance with relevant SOP's within specified TAT's
- Manage data required for the efficient functioning of the lab in order to meet statutory and clinical requirements
- Ensure that quality services are supplied
- Maintain safety standards in accordance with OHSA
- Conduct, process and interpret tests in terms of prescribed procedures, monitoring quality at all times
- Verify and report results (interpret where applicable) and ensure that results are delivered timeously
- Undertakes to troubleshoot where necessary
- Operates various analytical equipment for tests
- Perform administrative and procurement duties to ensure the smooth functioning of the laboratory
- Assist with teaching and training offered by the department

QMS

- Adheres to quality assurance policies and procedures to ensure the accuracy of laboratory results
- Monitors, calibrates and maintains devices according to relevant standards

Minimum requirements and Key Competency

- National Diploma in Medical Technology or Biomedical Technology or BSC in laboratory scientists
- 2 years post qualification experience
- HPCSA Registration as a Medical Technologist in Virology
- Preparation of samples for examination
- Knowledge for the use of specialised instrumentation
- Accurate interpretation of results
- Accuracy and organisational skills
- Attention to detail
- Ability to identify problems and troubleshoot
- Ability to work independently and collaboratively
- Communication Skills (Verbal, written & presentation)
- Computer Literacy
- Time management and evaluation Skills.

Enquiries may be directed to Zinhle Buthelezi @ 011 885 5404, email application to Recruiter1@nicd.ac.za