



# HOW DO I NOTIFY?

## Category 1 & 2

In addition to process below category 1 NMC must be reported to the local health authority immediately using the most rapid means

### Health facility based reporting (ALL hospitals, clinics, private practice)

<u>Electronic notification via the NMC APP</u> (Download the NMC APP from the NICD website (NMC page) or via your cell phone app store. Refer to the NMC APP user manuals)

- 1. Capture the NMC case details onto the NMC mobile or web APP (New Case tab).
- 2. Upon completion of data capture, save the data and the notification will automatically be sent to all relevant focal people at Health Establishment, Sub-District, District, Province & National

OR

#### Paper based notification (also refer to SOP for NMC reporting)

- 1. Complete the NMC Case Notification Form.
- 2. Send the NMC Case Notification Form to <u>NMCsurveillanceReport@nicd.ac.za</u> or fax to <u>086 639 1638</u> or NMC hotline <u>072 621 3805</u>. *Form(s) can be sent via sms, whatsapp, email, fax.*
- 3. Send a copy to the NMC focal person at Sub-District/District (details given on the cover page of the NMC booklet).

# <u>Laboratory based reporting (ALL laboratories)</u> (Refer to SOP for Laboratory based NMC reporting) <u>Category 1 & 2</u>

- 1. Send daily NMC case line lists to <u>NMCsurveillanceReport@nicd.ac.za</u> or fax to <u>086 639 1638</u>
- 2. Send a copy to the NMC focal person at Province/Sub-District/District (details available on the NICD website).

#### Category 3 & 4

Weekly and monthly submission of NMC case line lists to the contact details above

# **CONTACT US**

NMC helpline: 072 621 3805 Email: <u>NMCsurveillanceReport@nicd.ac.za</u> Fax: 086 639 1638 Website: <u>www.nicd.ac.za</u>