

DECEMBER 2021

GUIDELINES TO APPLICANTS

1. If you meet the requirements, kindly forward a concise CV to The relevant Practitioner/Administrator (Human Resources) by email or logging on to the NHLS career page <http://careers.nhls.ac.za> (I-Recruitment), quoting the reference number and the job title.
2. Response Email addresses of the relevant HR representative and or Region is supplied at the end of each regional adverts. The onus is on the applicant to ensure that their application has been received. Incomplete applications and applications received after the closing date will not be considered.
3. Any credentials of the contract of employment will be subject to criminal record checks, citizen verification, financial record checks, qualification/Study verification, previous employment verification, social media accounts behavior/comments verifications, competency/psychometric assessments, signing of performance contract on appointment, signing of an employment contract on appointment, presentation etc.
4. All health professional roles may be subjected to further assessment in line with the applicable proficiency matrix to determine the correct level and or grade.
5. The NHLS reserves the right, at its discretion, to remove the advertisement and or not to appoint.
6. Internal employees are required to complete a period of twelve months in current role before they can be eligible to apply for transfer.
7. Proof of registration with a Professional body (e.g. HPCSA, SANC etc.) and other supporting documents should accompany all applications.
8. These positions are open to all employees of the NHLS Including the employees who are on contract in similar or different positions.
9. Correspondence will be limited to shortlisted candidates only.
10. The NHLS is an equal opportunity, affirmative action employer. The filing of posts will be guided by the NHLS employment Equity Targets.
11. Successful applicants will be remunerated on the published scale associated with the grade of the post. This means that the remuneration of an applicant who is successful for a position that is lower than his/her current job grade will be adjusted downward with effect from the date of appointment.
12. External applicants shall be responsible for all expenditure related to attendance of interviews.

This is an open bulletin; External applicants are welcome to apply for this bulletin.

NB: The NHLS/NICD is an equal opportunity employer thus the filling of posts will be guided by the NHLS/NICD Employment Equity Targets. Suitably qualified candidates from all designated groups are encouraged to apply.

CLOSING DATE: 21 DECEMBER 2021

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BUSINESS UNIT: NICD
DISCIPLINE: FIELD EPIDEMIOLOGY TRAINING PROGRAMME (FETP)
LOCATION: SANDRINGHAM
POSITION: FIELD EPIDEMIOLOGIST X2 (FIXED TERM CONTRACT- 12 MONTHS)
PAY GRADE: D1
REFERENCE NUMBER: NICDCDC1221/001-01

To provide support for all the existing Field Epidemiology Training Programme (FETP) activities, with specific reference to providing academic and field epidemiological support to the roll-out of Intermediate FETP training across South Africa.

Key Job Responsibilities

■Support existing Field Epidemiology Training Programme (FETP) activities, with specific reference to providing academic and field epidemiological support to the roll-out of the Intermediate FETP training across South Africa ■Collaborate with mentors and FETP secretariat staff to provide mentorship, coaching, and supervision for the trainees during their field training to ensure acquisition of key field epidemiology skills and competencies ■Provide technical assistance to trainees to identify public health problems and conduct surveys to generate data that will guide public health decisions to solving such problems ■Provide technical assistance to trainees in developing research protocols and compiling reports for FETP core learning activities ■Collaborate with mentors to assist trainees to develop adequate and timely field investigations in response to acute public health problems such as epidemic outbreaks, clusters of disease cases, and case investigation ■Provide technical assistance to trainees in preparing scientific presentations for local and national level dissemination of key findings and recommendations from their field projects ■Assist with the development and teaching of in-class field epidemiology trainings ■Participate in disease surveillance, outbreak investigation and response activities at the national and subnational levels together with the trainees as a means to demonstrate best practices ■Orientate supervisors and mentors of trainees about the expectations for their roles in relation to the FETP ■Keep up to date with relevant, current and emerging research, methods and technologies to ensure personal growth and development, perform appropriate research and publish in relevant scientific journals ■Comply with any reasonable and lawful instruction issued by the manager.

Minimum requirements & key competencies

■MSc / or MPH in Field Epidemiology or relevant equivalent ■ Field experience in outbreaks ■ Knowledge and understanding of the functionality of surveillance systems at national, subnational, local and community levels of the health systems in South Africa ■Knowledge and experience with FETP programme structure, coursework, and core learning activities ■Strong scientific writing, publication and presentations skills including presentations at national and international scientific conference ■Experience verifying, analyzing and presenting data ■Proficiency in the use of the following software: Microsoft Word, Excel, PowerPoint ■Proficiency in the use of the following statistical packages: Epi Info and Stata ■General management and administration ■Attention to detail ■Communication skills (verbal & written) ■Self-motivated and ability to work under pressure ■Thinking on one's feet ■Interpersonal skills ■Flexibility / Adaptability ■Diplomatic skills ■Analytical Skills ■Report writing skills ■Teaching / Training ■Time management ■Research skills.

Enquiries may be directed to Gomotsang Mogomane @ 011 386 6425, email application to Recruiter2@nicd.ac.za