

AUGUST 2026**GUIDELINES TO APPLICANTS**

1. If you meet the requirements, kindly email a detailed CV to the relevant Practitioner/Administrator (Human Resources), quoting the reference number and the job title. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA).
2. Proof of current registration with a Professional body (e.g., HPCSA, SANC, etc.) and other supporting documents should accompany all applications e.g., qualification's identity document, driver's license etc.
3. Response Email addresses of the relevant HR representative and is supplied at the end of each regional advert. The onus is on the applicant to ensure that their application has been received. Incomplete applications and applications received after the closing date will not be considered.
4. Candidates' credentials will be subjected to criminal record checks, citizen verification, financial record checks, qualification/Study verification, previous employment verification, and social media accounts behavior/comments verifications.
5. Candidates may be required to undergo competency/psychometric assessments, presentations, typing tests, or any other related assessments.
6. All health professional roles may be subjected to further assessment in line with the applicable proficiency matrix to determine the correct level.
7. At its discretion, The NHLS reserves the right to remove the advertisement and or not to appoint.
8. Correspondence will be limited to shortlisted candidates only.
9. These positions are open to all employees of the NHLS Including the employees who are on contract in similar or different positions.
10. Internal employees are required to complete a period of twelve months in their current role before they can be eligible to apply for transfer.
11. The NHLS is an equal opportunity, affirmative action employer. The filling of posts will be guided by the NHLS employment Equity Targets.
12. Successful applicants will be remunerated on the entry level of the published pay scale associated with the advertised position grade and in line with the recruitment and selection policy, salary offer clause. This means that the remuneration of an applicant who is successful for a position that is lower than his/her current job grade will be adjusted downward with effect from the date of appointment.
13. **This is an open bulletin; External applicants are welcome to apply for this bulletin.**

NB: The NHLS/ NICD is an equal opportunity employer thus the filling of posts will be guided by the NHLS/NICD Employment Equity Targets. Suitably qualified candidates from all designated groups are encouraged to apply. CLOSING DATE: 5 SEPTEMBER 2026

TABLE OF CONTENT

TABLE OF CONTENT	PAGE
NICD VACANCY	3 - 4

GRANTS MANAGEMENT AND ADMINISTRATION

BUSINESS UNIT:	NICD
DISCIPLINE:	DIVISION FOR PUBLIC HEALTH SURVEILLANCE AND RESPONSE
LOCATION:	SANDRINGHAM
POSITION:	FIELD EPIDEMIOLOGIST (FIXED TERM CONTRACT UNTIL 30 SEPTEMBER 2027)
PAY GRADE:	D1
REFERENCE NUMBER:	NICDCDC0826/001-01

Key Job Responsibilities

■ Play a lead role in implementation of event-based surveillance (EBS) under the emergency operations centre ■ Work with partners and other public health entities on EBS and public health emergency management ■ Play a lead role in the development of laboratory-based early warning systems for outbreaks and analysis of communicable disease data generated from various data sources ■ Provide support for all activities of the outbreak unit with specific reference to epidemiological support including outbreak detection response in the field and close liaison with all role players including the NHLS, NICD, NDOH outbreak response teams in all the provinces and districts ■ Implement any technologies for EBS such as but not limited to WHO EIOS, Beacon, DHIS2, etc. ■ Strengthen systems for accessing and analyzing NHLS, private laboratory/NMC and any other related data for epidemiological applications with specific reference to surveillance and outbreak response ■ Train the appropriate audiences, i.e. FETP residents and other public health professionals on public health emergency management, surveillance and outbreak responses in order to enhance the general awareness and transfer skills ■ Generate reports, interpret data and provide analyses to ensure that accurate data is available for trend analysis and management decisions ■ Respond timeously to ad hoc requests from stakeholders ■ Keep up to date with relevant, current and emerging research, methods and technologies to ensure personal growth and development, perform appropriate research and publish in relevant scientific journals ■ Assist with support of any and all programs within the Division for Public Health Surveillance and Response, when there is a need ■ Comply with any reasonable and lawful instruction issued by the manager.

Minimum requirements and Key Competency

■ MSc in Public Health and / or MPH Field Epidemiology or relevant equivalent ■ Experience in outbreaks ■ Experience with laboratory data analysis ■ Sensitivity and understanding in communication of unpleasant news ■ Data management and administrative experience ■ Research experience ■ Application of epidemiological skills in the field of public health ■ Knowledge of and insight into laboratory practice ■ General management and administration ■ Knowledge of and insight into NHLS and NICD laboratory practice ■ Attention to detail ■ Communication skills (verbal & written) ■ Self-motivated and ability to work under pressure ■ Thinking on one's feet ■ Advanced computer skills ■ Interpersonal skills ■ Flexibility / Adaptability ■ Diplomatic skills ■ Analytical Skills ■ Report writing skills ■ Teaching / Training ■ Ability to produce statistics ■ Time management ■ Research skills

Enquiries may be directed to Kgaogelo Mkwanazi @ 011 386 6090, email application to Recruiter3@nicd.ac.za

BUSINESS UNIT: NICD
DISCIPLINE: MANAGEMENT AND ADMINISTRATION
LOCATION: SANDRINGHAM
POSITION: SENIOR ETL DEVELOPER (**FIXED TERM CONTRACT UNTIL 31 MARCH 2027**)
PAY GRADE: D1
REFERENCE NUMBER: NICDCDC0826/001-02

To use data warehousing and business intelligence skills to technically assist the corporate data warehouse in delivering value to stakeholders through the optimized processing of data into data marts that will support analytics and BI reporting

Key Job Responsibilities

■ Develop and maintain new and existing data marts and ETL processes which enable the acquisition of source system into CDW ■ Ensure integrity of data from the source systems into the respective marts in the CDW to ensure accuracy of the reporting from CDW ■ Develop new functionality in order to support the broader stakeholder business intelligence ■ Assist in the development and maintenance of business intelligence back end processes in order to provide the foundation for data transformation and data cleansing ■ Assist with data aggregation in order to optimize performance and improve end user experience ■ Support the collection, integration and transformation of large volumes of data with data structures ranging from simple to highly complex in order to process the laboratory information ■ Utilize methods in the data integration environment that maximise speed flexibility and effectiveness when building, deploying and updating data warehouse objects ■ Liaise with users, analysts and support staff in order to maximise the efficiencies of the CDW team ■ Collaborate or actively test new development to ensure accuracy of information ■ Mentor junior members of the team.

Minimum requirements and Key Competency

■ BSc Degree/ Diploma in Information Systems ■ Post graduation qualification or other courses in data warehousing/ ETL (NQF Level 6) ■ 6 years data warehousing/ ETL experience ■ 4 years Practical Data Warehouse Development Life Cycle ■ 4 years SQL programming ■ Trouble shooting with Informatica ETL design tool ■ Oracle database/ other mainstream relational database/ data warehouse appliance ■ Knowledge of Informatica ■ Dimensional Data modelling and design understanding ■ ETL development knowledge ■ Knowledge of methodologies underlying data warehouse development ■ Knowledge of data warehouse appliances ■ Understanding of BI reporting tools ■ Well developed communication skill ■ Ability to work under pressure ■ Teamwork ■ Assessment and information interpretation skills ■ Research/ information collection skills ■ Report writing ■ Supervisory and mentoring skills ■ Deadlines oriented ■ Deadlines oriented ■ Customer oriented ■ Planning and organising skills.

Enquiries may be directed to Palesa Nong @ 011 386 6425, e-mail application to Recruiter2@nicd.ac.za